

## **CEAP Candidate Eligibility Requirements Changing**

In response to a recent study of the EAP profession and the general business climate, the Employee Assistance Certification Commission (EACC) reviewed and modified the eligibility requirements. To make the credential more attainable to those entering the EA profession, the eligibility requirements for new CEAP candidates will be changing, effective July 1, 2010. Primary changes are a decrease in the work experience requirement and in the required number of hours of CEAP advisement.

Specifically:

**New CEAP Requirements: All CEAP exam candidates submitting exam applications on or after July 1, 2010, must comply with these new requirements.**

**If you have a graduate degree in an area that is directly related to EAP work (such as psychology, social work, or counseling), you qualify for Track II.** The requirements are:

- \* A minimum of 1,000 documented hours of paid employment in an EAP setting of some type earned over a minimum of 1 year within the 10 years preceding the date of exam application;
- \* A minimum of 20 Professional Development Hours (PDHs) in specified domains: 10, 7, and 3 in Domains I, II, III, respectively;
- \* A minimum of 12 hours advisement over a minimum 3-month period with a currently certified CEAP advisor; advisements must be acknowledged and approved in advance;
- \* Sit for and pass the CEAP exam.

**If you DO NOT have a graduate degree in an area that is directly related to EAP work, you qualify for Track I.** The requirements are:

- \* A minimum of 1,000 documented hours of paid employment in an EAP setting of some type earned over a minimum of 1 year within the 10 years preceding the date of exam application;
- \* A minimum of 60 Professional Development Hours (PDH,) in specified domains: 10, 20, and 30 in Domains I, II, III, respectively;
- \* A minimum of 12 hours advisement over a minimum 3-month period with a currently certified CEAP advisor; advisements must be acknowledged and approved in advance;
- \* Sit for and pass the CEAP exam.

**Please Note New Ethics Requirement: All new CEAP candidates applying for initial certification after July 1, 2010, must have completed at least two (2) hours of Domain I ethics training as part of their PDH eligibility requirement. This training course must have been specifically approved by the EACC to meet this requirement.**